

## PART A - Initial Impact Assessment

**Proposal Name:** School Admission Arrangements 2025/26

**EIA ID:** 2498

**EIA Author:** John Bigley

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**Proposal Outline:**

If there are no proposed changes, the Local Authority is only required to consult on its Admission Arrangements once every 7 years. The Authority is responsible for Admission Arrangements for Community and Voluntary Controlled Schools only. Schools that are their own Admission Authority such as Academies and Voluntary Aided Schools are responsible for setting their own Admission Arrangements. The admission system remains a catchment area-based system and Academies have continued to adopt this system with the exception of faith schools. Catchment areas and recognition of sibling links remain important priorities for parents and young people. The statutory requirement to prioritise the admission of looked after and previously looked after children, including those that appear to have been in care abroad is included within the Authorities oversubscription criteria. The criteria for oversubscription are objective and applied equitably. There is provision within the process to recognise any social, medical or educational issues on a case-by-case basis. The proposed criteria are recognised as lawful under the statutory Admission Code of Practice. All parents are informed of the application process and the criteria via Council publications direct to their home addresses and also via the Council's website. The Local Authority consulted most recently for the 2023/24 Admission Arrangements. There are no proposed changes so there has not been any consultation for 2025/26. The Authority must still however determine its Admission Arrangements every year before 28 February 2024, even if there have not been any changes.

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**Proposal Type:** Non-Budget

**Year Of Proposal:**

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Lead Director for proposal: Andrew Jones

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Service Area: Access & Inclusion

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EIA Start Date: 12/19/2023

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Lead Equality Objective: Leading the city in celebrating and promoting inclusion

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Equality Lead Officer: Bashir Khan

## Decision Type

Committees: Policy Committees

- Education, Children & Families

## Portfolio

Primary Portfolio: Education (Children's Services)

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EIA is cross portfolio: Yes

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EIA is joint with another organisation: No

## Overview of Impact

Overview Summery: The current admission arrangements comply fully with the statutory Admission Code of Practice. The oversubscription criteria are objective and clear. There is capacity for individual Officers to apply subjective judgement, so all parents and children are treated

equally and fairly. The statutory requirement to prioritise the admission of looked after and previously looked after children, including those that appear to have been in care abroad is included within the Authorities oversubscription criteria. There is provision within the process to recognise any social, medical or educational issues on a case by case-by-case basis by Elected Members on the Admission Committee.

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Impacted characteristics:

- Other

## Consultation and other engagement

## Cumulative Impact

Does the proposal have a cumulative impact:

No

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Impact areas:

## Initial Sign-Off

Full impact assessment required:

Yes

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Review Date:

12/19/2024

## PART B - Full Impact Assessment

Other

**Staff Impacted:** No

**Customers Impacted:** Yes

**Description of Impact:** The Policy framework will be communicated to parents and carers through the statutory Composite Prospectus (A Guide for Parents). This ensures that parents and Carers are fully informed of the Policy criteria to support them in making informed decisions.

## Action Plan & Supporting Evidence

**Outline of action plan:** No further action required

**Action plan evidence:**

**Changes made as a result of action plan:**

## Mitigation

**Significant risk after mitigation measures:** No

**Outline of impact and risks:**

## Review Date

**Review Date:** 12/19/2024